




INSTITUTE OF AERONAUTICAL ENGINEERING

(Autonomous)

Dundigal, Hyderabad - 500 043, Telangana

PLACEMENT AND TRAINING 2018-2019

1.	Name of the company	:	
2.	Type of the company	:	Service Based Company
3.	Brief Profile of the Company	:	With more than 190,000 people, Capgemini is present in over 40 countries and celebrates its 50th Anniversary year in 2017. A global leader in consulting, technology and outsourcing services, the Group reported 2016 global revenues of EUR 12.5 billion. Together with its clients, Capgemini creates and delivers business, technology and digital solutions that fit their needs, enabling them to achieve innovation and competitiveness Website http://www.capgemini.com
4.	Date of Interview	:	29, 30 & 31 January, 2019 @ 08:30 AM (written test will be conducted only on 29 & 30 January, 2019)
5.	Venue	:	IARE
6.	Eligibility Criteria	:	<ul style="list-style-type: none">• MCA/B.Tech(AERO, MECH, CIVIL, CSE, IT, ECE & EEE) 2017 & 2018 passed outs with 50% throughout academics• Should have 50% or CGPA equivalent to 50% and above in academics in 10th, 12th or Diploma• Selected candidates have to sign 2 years' Service Agreement on the day of joining.• Only 1 year gap is allowed post HSC(12th) and not after SSC(10th) or between graduation years.• Should be willing to work for any of the Business Units/ Service lines
7.	Registration Link	:	http://portal.iare.ac.in/latest/iare/event/pat_reg.php Register by 28 January, 2019 before 4:00 PM
8.	Interview Process	:	<ul style="list-style-type: none">• Written Test• Pseudocode test• Technical face to face interview• HR Round
9.	Pay Packages	:	Rs 2.4 LPA
10.	Mandatory Documents	:	<ul style="list-style-type: none">• Filled Employment application form• Two copies of resume• Three colour photographs• All certificates and marks memos original and Xerox copies• Govt. ID Proof (PAN / Aadhar)

For any further clarifications, contact Placement and Training officer

Date: 08 January, 2019

PAT Officer

Copy to:

Chairman, Secretary and Treasurer and Executive Director

Principal with a request to attend, HOD's of freshmen, CSE, IT, ECE, EEE, ME, AE, CE and MBA,

Deans – Academic, R & D, PG studies, Student Affairs, and Academic Audit and Quality Control

<p>Marital status: <input type="checkbox"/> Single <input type="checkbox"/> Married Gender: <input type="checkbox"/></p> <p>Male Female</p> <p>Date of birth (dd/mm/yy):</p> <p>Place of birth:</p> <p>Blood group:.....</p>	<p>Contact Information:</p> <p>Mobile: Home Number:</p> <p>Emergency Number: Name:</p> <p>Primary EmailID (personal):</p> <p>Secondary Email ID:</p>
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Have you applied to Capgemini before: Yes/No. If YES when (Month/Year)? _____

Are you related to anyone currently working at Capgemini (Yes/No)? _____

If YES, please provide Relation details, Name, Designation, Department and/or Grade _____

How did you come to know about this opportunity with Capgemini?

Employee Referral (Specify employee name & Department): _____

Job Portal (Portal Name): _____

Agency / Vendor (Vendor Name): _____

Others (Please Specify): _____

Job Information

Are you currently working? (Yes / No)

Current / Last drawn Compensation:

Expected Compensation:

Notice Period (in days):.....

Details of Address (Please provide Mobile Numbers of your family members who can verify the address)

	Complete Address- (Detailed) – Please mention Nearest Police Station in each area of Residence	From:(mm/yy) To:(mm/yy)
Permanent Address (Specify landmark)		Start Date: End date:
Current Address (Specify landmark)		Start Date: End date:
Previous Address (Longest Stay in past 5 years) (Specify landmark)		Start Date: End date:

Educational Qualifications

Post-Graduation	
College Name:	
University Name:	
Program: Full Time <input type="checkbox"/> Part Time <input type="checkbox"/> Distant Education <input type="checkbox"/>	Period: (month / year) (Start & End Date) ----- to -----
Type of degree: _____	Graduation date (month/year): _____
Subject: _____	Aggregate%/Score: _____
	If graduation not completed- give reasons: _____

Graduation

College Name:

University Name:

Program:

Full Time

Part Time

Distant Education

Period: (month / year)

(Start & End Date)

----- to -----

Type of degree: _____

Subject: _____

Graduation date (month/year): _____

Aggregate %/Score: _____

If graduation not completed- give reasons:

Diploma

Institute Name:

University Name:

Program:

Full Time

Part Time

Distant Education

Period: (month / year)

(Start & End Date)

----- to -----

Type of degree: _____	Graduation date (month/year): _____
Subject: _____	Aggregate%/Score: _____
	If graduation not completed- give reasons: _____

Other degrees (if any)

Institute Name:	
University Name:	

Program: Full Time <input type="checkbox"/> Part Time <input type="checkbox"/> Distant Education <input type="checkbox"/>	Period: (month / year) (Start & End Date) ----- to -----
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Type of degree: _____	Graduation date (month/year): _____
Subject: _____	Aggregate%/Score: _____
	If graduation not completed- give reasons: _____

Schooling details	Name of School	Graduation year	Percentage
10 th			
12 th			

Details specialized in company/ external Training programs attended

Name of training	Date of completion

Details of skills possessed

List skills	Duration of Experience (in months)
Software skills:	
Hardware skills:	
Functional / Domain skills:	
Written/Spoken Languages:	

Immigration Status - Please specify Valid Visa/ Work permits held (if any)

Visa Type/ Work permit	Country	Valid till

GAP/s in Education (wherever applicable): Please mention reason for gap between your Education and / or Employment.

Gap From / To (mm / yyyy)	Type of Gap (Specify Employment or Education)	Reason for Gap

Reference Check:(Minimum of two references is required)

Please provide contact information of **three Individuals who have been Academician to you and know your educational background and may be able to comment on your academics and achievement.** (Family and Friends cannot be mentioned as references)

Name & Position Held:	Name & Position Held:	Name & Position Held:
Company Name / Education Institution:	Company Name / Education Institution:	Company Name / Education Institution:
Email ID:	Email ID:	Email ID:
Mobile number:	Mobile number:	Mobile number:
How do you know this person?	How do you know this person?	How do you know this person?

Professional Achievements:

Extra-Curricular Activities:

I certify that the information given in support of my EmploymentApplication/DetailForm is true to the best of my knowledge. If the information given above is found to be false, I am liable to be terminated from service of the Company, without any notice or compensation and/or my offer of appointment may be withdrawn without any liability to Capgemini.

Date: _____

Signature: _____

Document checklist to be submitted for Background Check (BGC)			
#	All documents listed below are MANDATORY	Yes	No
a	Updated Resume Copy		
b	Employment Application Form (EAF) – All pages completed		
c	Authorization Letter to be signed		
d	One (1) passport size color photograph (Could be scanned and emailed)		

Documents required for Identity verification (Any <u>one</u> (1) of the following documents)		Yes	No
a	Passport (First two, last two & all stamped pages)		
b	PAN Card		
c	Driver's License		
d	Aadhaar Card		
e	Election ID		

Documents required for Education verification (All documents listed below)		Yes	No
a	Master's degree or Provisional Master's Degree Certificate (where applicable)		
b	Master's degree marks sheets / transcripts for all years (where applicable)		
c	Bachelor's degree or Provisional Bachelor's Degree Certificate		
d	Bachelor's degree marks sheets / transcripts for all years		
e	12 th Standard mark sheet / transcript		
f	10 th Standard mark sheet / transcript		

Documents required for Employment verification		Yes	No
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a	Relieving and Experience letter (all previous employers)		
b	Acceptance of Resignation letter or email (from current employer)		
c	Last 3-months pay slip		
d	Any <u>one</u> (1) of the following: <input type="checkbox"/> Current employer issued Offer Letter <input type="checkbox"/> Last increment letter		
<p>Have you worked for any GE Project? If YES, please specify duration (starting month/year to ending month/year)</p>			

IMPORTANT GUIDELINES

1. Candidate must carry / bring '**Original Copy**' of the above documents on day of Joining.
2. All photocopies (where applicable) must be on A4 size paper
3. Above documents if sending scanned copies to be saved as PDF files and sent.
4. Scanned documents must be clear, not speckled and contents need to be 100% legible.

I hereby confirm having submitted the above listed documents.

Name : _____

Signature : _____

Date : _____

Letter of Authorization
(To be manually signed)

To whomsoever it may concern

I _____ s/o/d/o/w/o _____ resident of _____, being the undersigned, understand that Capgemini Corporation the expression which unless repugnant to the context shall mean and include its affiliates, successors and permitted assigns) may use and/or assign outside agency(ies) to verify and validate the information I have provided including but not limited to my previous and current employment details, my personal background, criminal conviction records, professional standing, work history and both school and professional qualifications, personal references (the "Information").

I understand that agency (ies), as maybe assigned from time to time by Capgemini India Pvt. Ltd may obtain as it may deem appropriate from various sources, the said Information without any further notice to me.

I hereby authorize, without reservation, any individual, corporation and/or other private or public entity to furnish Capgemini India Pvt. Ltd, its client(s) and the outside background agency the said Information.

I unconditionally agree to defend, release, indemnify and hold harmless any individual, corporation, or private or public entity from any and all causes of action that might arise from furnishing said Information to Capgemini India Pvt. Ltd and/or in turn to any client of Capgemini India Pvt. Ltd and the outside agency(ies) and/or Capgemini India Pvt. Ltd and/or any client of Capgemini India Pvt. Ltd that they may request, pursuant to release of this Letter of Authorization.

I also understand that by issuing this Letter of Authorization, I am merely providing necessary support to Capgemini India Pvt. Ltd and/or Capgemini India Pvt. Ltd client(s) to verify the said Information and under no circumstance(s) would my giving this Letter of Authorization, entitle me to an offer or continuance of employment/assignment with Capgemini India Pvt. Ltd and/or its clients.

This Letter of Authorization and release, in original, faxed or photocopied form, shall be valid for this and any future reports and updates that may be requested.

Signed: _____

Name in Block Capitals: _____

Date of Birth(dd/mm/yy): _____

Date: _____

Note: The above Authorization Form to be manually signed by the applicant scanned and then submitted

CANDIDATE SELF DECLARATION

Candidate Name: _____

First

Middle

Last Name/Surname

Following are the criteria for the above mentioned position that you have applied for at Capgemini Technology Service India Ltd. Request you to **READ THROUGH** carefully, **UNDERSTAND** and then tick appropriately.

1. Willing to work in shifts. Yes No
2. Willing to sign Training Agreement for 2 years with Company on
day of joining Yes No
3. Willing to join / relocate to any development center across
India Yes No
4. Willing to work in any Business Unit/Service line within the company Yes No
5. Do you have any gaps in education? Yes No

If you have gap in education please state the reason: From _____(MM/YY) to _____
(MM/YY)

Reason: _____

6. Do you have 60% and above in academics
(10 12 & aggregate of 6/8 semesters) Yes No
7. Do you have any active backlog Yes No

In addition, you will need to produce originals (for verification only) and submit photocopies of the following documents on day of joining. Please **READ THROUGH** each of the points below and **CHECK** respective boxes indicating, existence and your confirmation to bring these documents with you on day of joining (post selection, offer and acceptance).

10th Certificate along with mark sheets

12th Certificate along with mark sheets

Degree certificate along with mark sheets (for all years)

Government Photo ID proof

I declare that I will be graduating in the year _____ with a degree in

in _____ (Branch)

I have read the above and understood. I accept the conditions for this position.

Signature

Date (dd/mm/yyyy)